

# Attorney Admission and E-file Registration Request

Instructions for Florida Bar Members and government attorneys

1. Go to PACER: [www.pacer.uscourts.gov](http://www.pacer.uscourts.gov)
2. Select **Manage My Account Login**

TRAINING PACER Public Access to Court Electronic Records

Register for an Account Find a Case File a Case My Account & Billing Pricing Help

### What can we help you accomplish?

- Search for a Case**  
Learn options to find case information.
- Filing Electronically**  
Find court specific information to help you file a case electronically and developer
- Manage Your Account**  
Register for an Account  
**Manage My Account Login**  
Pay a Bill
- Move to NextGen CM/ECF**  
Is your court migrating to NextGen CM/ECF? Follow these steps to prepare in advance

[Back to top](#)

3. Login and select the **Maintenance** tab
4. Select **Attorney Admissions/E-File Registration**

Settings **Maintenance** Usage

- [Update Personal Information](#)
- [Update Address Information](#)
- [Check E-File Status](#)
- [Attorney Admissions / E-File Registration](#)**
- [Non-Attorney E-File Registration](#)
- [E-File Registration/Maintenance History](#)

5. Select **U.S. District Courts** from the Court Type drop-down list
  6. Select **FLORIDA NORTHERN DISTRICT COURT** from the Court drop-down list
- If the court's name does not appear in the drop-down list, the PACER account you are using is already registered with our court, or a registration request has been submitted and is still pending. Registration requests are processed within 24 hours.

**In what court do you want to practice?**  
*\* Required Information*

Court Type \* U.S. District Courts

Court \* FLORIDA NORTHERN DISTRICT COU

**Note:** Centralized attorney admissions and e-file registration are currently not available for all courts. If you do not see a court listed, please visit that court's website. To find more information on all courts, visit the [Court CM/ECF Lookup page](#).

7. Complete the **Attorney Admissions and E-File** registration
- For our court, you are only required to complete the fields with red asterisks (\*).

**What would you like to apply/register for?**

- Attorney Admissions and E-File**
- E-File Registration Only
- Pro Hac Vice