Pro Hac Vice Registration Request

Instructions for out-of-state attorneys who are not members of the Florida Bar

- 1. Go to PACER: www.pacer.uscourts.gov
- 2. Select Manage My Account Login



- 3. Login and select the Maintenance tab
- 4. Select Attorney Admissions/E-File Registration

Update Personal Information Attorney Admissions / E-File Registration Update Address Information Non-Attorney E-File Registration Oback E-File Status E-File Registration	Settings	Maintenance	Usage	
Update Address Information Non-Attorney E-File Registration	Update Personal Information			Attorney Admissions / E-File Registration
Obselv E. Elle Status	Update Address Information			Non-Attorney E-File Registration
Check E-File Status	Check E-File Status			E-File Registration/Maintenance History

- 5. Select U.S. District Courts from the Court Type drop-down list
- 6. Select FLORIDA NORTHERN DISTRICT COURT from the Court drop-down list

If the court's name does not appear in the drop-down list, the PACER account you are using is already registered with our court, or a registration request has been submitted and is still pending. Registration requests are processed within 24 hours.

In what court do you	ı want to practice?
Court Type *	U.S. District Courts
Court *	FLORIDA NORTHERN DISTRICT COU
 Note: Centralized attorney a courts. If you do not see a con all courts, visit the <u>Court</u> 7. Complete the Pro Ha 	admissions and e-file registration are currently not available for all ourt listed, please visit that court's website. To find more information <u>CM/ECF Lookup page</u> . c Vice registration
For our court, you are only rec	quired to complete the fields with red asterisks (*).
What would you like	to apply/register for?
	Attorney Admissions and E-File

E-File Registration Only Pro Hac Vice