

**Northern District of Florida**  
**CM/ECF Attorney User Guide**  
**Chapter 17**

**Logout**

After you have completed all of your transactions for a particular session in CM/ECF, exit from the system by mouse-clicking the Logout button.

Properly exiting or “logging out” of the CM/ECF system will prevent unauthorized users from accessing your browser in your absence while your login is still active.

Never close a CM/ECF session by clicking on the closing icon located at the top right of the browser window as that action will not deactivate your account access until the system has timed out your login and password.